

Franklin County Commissioners

July 13, 2026 at 9:00 a.m.

Attendance: Commissioner Chair Robert Swainston, Commissioner Zan Bowles, Vic Pearson, County Attorney, and Clerk Camille Larsen. Commissioner Zach Stewart, excused.

1. **Pledge of Allegiance**
2. **Adopt Agenda.** Zan Bowles made the motion to adopt the agenda. Robert Swainston second. Vote was unanimous.
3. **Approval of Bills.** Zan Bowles made the motion to approve the bills. Robert Swainston second. Vote was unanimous.
4. **Approval of Minutes.** Zan Bowles made the motion to approve the June 22 and June 26, 2026 Minutes. Robert Swainston second. Vote was unanimous.
5. **Review Courthouse Addition/Remodel and Other County Buildings.** Randy Henrie, Building Maintenance, updated the Commissioners. The sod has been laid at the vendor area and in front of the Event Center. Thanked everyone for their help. The light poles will be installed this week. The addition to the Event Center is almost complete and Lana Jenkins can start moving into it. There is a plumbing issue in the District Court bathroom and will be sending a camera down it to make sure there is nothing blocking it.

Fiscal Year 2027 - Building, Planning and Zoning, and Capital Projects Budget. Randy Henrie, Maintenance and Planning and Zoning Administrator, reviewed the requests with the Commissioners. He is requesting to adjust the Cleaning Contract fund for the cost of living increase and increase the lawn mowing contract and all other funds will be about the same. The Planning and Zoning Capital Outlay can decrease since not getting an additional car. Randy Henrie's car, he drove for inspections, was totaled and the County receive about a \$10,000 payout and is requesting to use \$10,000 of the Capital Outlay for a total of \$20,000 to purchase a replacement. The Capital Projects budget can stay the same.
6. **Maple Creek Ranches - Dianne Morgan.** Dianne Morgan is a resident of the Maple Creek Ranches Phase 2 and is on the Board for Phases 2, 3, and 4. Dianne Morgan is asking for followup from the June 22, 2026 meeting, the County was to research on the bond and if they could use it to improve the road in Phase 1 for the County to adopt. Robert Swainston has looked into it, and it appears the Home Owner's Association (HOA) and Guy Arnell need to come to an agreement. It is the Commissioner's understanding that these negotiations are taking place. The \$75,000 engineering fees will not be sent to the HOA for payment, it is the developer's responsibility. There are no deadlines for the private road to be completed. Brett Knight asked two questions: how the private road could be used as an access to Phases 2, 3, and 4 and how was the plat amended?
7. **Pick-Up Truck.** Lance Geddes, Supervisor, presented three bids for a new pickup truck. It was not in the budget for the current fiscal year, however, the Department is not planning to add the lean-to on to the salt building and would like to purchase using that budget money.
Smith Chevrolet - 2026 Chevrolet Silverado 1500 4WD Crew Cab - \$51,821.20
Hansen Motor Company - 2025 GMC Sierra 1500 - \$53,604.00
Murdock Chevrolet GMC - 2026 Chevrolet Silverado 1500 - \$63,303.00
Zan Bowles made the motion to go with the Smith Chevrolet in the amount of \$51,821.20

and allow Lance Geddes to make the purchase. Robert Swainston second. Vote was unanimous.

8. **Idaho Department of Juvenile Corrections - Community Based Alternative Services and Substance Use Disorder Services Agreement.** Robert Swainston explained this Agreement is signed annually and the funds are used for the juveniles that need assistance and cannot pay for the services. Zan Bowles made the motion to accept the Idaho Department of Juvenile Corrections - Community Based Alternative Services and Substance Use Disorder Services Agreement. Robert Swainston second. Vote was unanimous.
9. **IntelliPay Contract.** Zan Bowles was contacted by the Gold Cross Billing Services to sign up for the credit card acceptance which would allow patients to make payments with a credit card. The Ambulance Board has approved. Zan Bowles made the motion to accept the Intellipay Contract. Robert Swainston second. Vote was unanimous.
10. **Ambulance Update for Transfers.** When a patient arrives at the Franklin County Medical Center with behavioral issues, a business in Pocatello would provide secured transport to a facility, however, they will no longer be providing this service. The Ambulance Association has taken it back which could increase their runs by 20%. The facility, depending on availability could be from Idaho Falls, Idaho to Salt Lake City, Utah, wherever the Dr. decides and a bed is available. This is a billable item. If the patient is combative, the Sheriff Department will assist.
11. **Jones Simkins - Engagement Letter.** Camille Larsen, Clerk, explained this is the official Engagement Letter to have Jones Simkins perform the outside audit. Vic Pearson, County Attorney, has reviewed. Zan Bowles made the motion to accept the Jones Simkins Engagement Letter. Robert Swainston second. Vote was unanimous.
12. **Samsara Contract.** This is the annual agreement for the County fleet. Zan Bowles made the motion to accept the Samsara Contract. Robert Swainston second. Vote was unanimous.
13. **Four-County Mutual Agreement.** Zan Bowles presented the Four-County Mutual Agreement if a disaster happens the County can to assist Bear Lake, Caribou, and Oneida counties and they can assist our County. Vic Pearson, County Attorney, has reviewed. Zan Bowles made the motion to accept the Four-County Mutual Agreement. Robert Swainston second. Vote was unanimous.
14. **Facebook Policy and/or Designate Social Media Administrator Discussion.** Camille Larsen, Clerk, asked the Commissioners for direction for a policy vs designate an administrator for each department. Vic Pearson, County Attorney, recommends to have each department designate an administrator. Robert Swainston would like a one or two paragraph page policy.
15. **Increase Solid Waste Fees for Fiscal Year 2027 Discussion.** Wes Fellows and Zach Stewart discussed the need to increase the crew and would like to accommodate that in the Fiscal Year 2027 budget. The fees would need to be increased by 11%. Robert Swainston is concerned about the 11% increase would be a hardship to the residents that had an increase for water and sewer. Asked if the County could do it incrementally over the next two years.

Wes Fellows said they need another employee now, the shredding pile is huge, and the current staff is stretched thin. Robert Swainston and Zan Bowles would like to involve Zach Stewart with this decision. Commissioners thanked Wes Fellows and his crew for all they do at the landfill.

Two minute recess.

16. **Public Hearing Road Standards.** Zan Bowles made the motion to go into the Public Hearing for the Road Standards. Robert Swainston second. Vote was unanimous. Troy Moser, Director, review the proposed changes. The new standard for Rural Roadway Driveway Spacing would allow new accesses on major collectors roads making it standard of 75' in A category, 125' in B and 150' in C. The Urban Roadway Driveway Standard on a major collector is 30' in A category, 60' in B and 75' in C. The reason for the change is to implement a more user friendly format.

Standard Residential Approaches will go from 20' to 30' approach. It is difficult to pull a trailer in on a 20' approach. Would like to allow the resident to choose between corrugated aluminum or corrugated plastic. Robert Swainston expressed concern about the minimum 12" diameter. Troy Moser explained that will be determined at the application stage of whether 12" or larger will be needed. Vic Pearson, County Attorney recommended to spell out the word minimum. Troy Moser would like to remove #5: Pave intersection approach.

Commercial Approach. Troy Moser is proposing to take the width max away and have it be determined on the width at the time of the application.

Robert Swainston opened the hearing for Opposed comments. John Packer asked to clarify that the culvert pipe should be at least 12" diameter. Debbie Bartholomew not opposed, but need clarification of how roads were set to width. Robert Swainston explained the current changes are for spacing on driveways and width of approaches. Kevin Larsen would like semi truck clarification, he lives on 2200 East and what is the plan for load weights. Troy Moser explained the engineer has designed for that. There are no written opposed comments submitted.

Robert Swainston asked for Neutral comments. No neutral comments were made or written comments were submitted.

Robert Swainston asked for In Favor comments. No In Favor comments were made or written comments were submitted.

Zan Bowles made the motion to close the Public Hearing Road Standards. Robert Swainston second. Vote was unanimous. The Commissioners will review and add to the next agenda as an action item.

Zan Bowles made the motion to adjourn the Franklin County Commissioner meeting. Robert Swainston second. Vote was unanimous.

Meeting adjourned at 10:24 a.m. Next meeting July 27, 2026.

Attest, Camille Larsen

Robert Swainston, Chair